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**NOTICE TO BIDDERS**

Notice is hereby given that sealed bids will be received:

By: The Trustees of Indiana University  
Bloomington, Indiana

For: Poplars Building – Bursar’s Office Renovation  
Indiana University Bloomington  
IU 20117798

At: Office of the Vice President for Capital Planning and Facilities  
Indiana University  
1800 North Range Road  
Bloomington, IN 47408

Until: **2:00 P.M. (local time) on March 9, 2012.**

Bids received will then be publicly opened and read aloud. Bids received after that time will be returned unopened.

A Unified Bid is requested for all work in this project and will include all General, Mechanical, and Electrical work.

IU Project title and number shall be indicated on the sealed bid envelope as well as contractor’s name and address.

All bid proposals shall be in full accord with the Bidding Documents, which are on file with the Owner and may be examined by prospective Bidders at the following locations:

arcDESIGN  
8 W. Louisiana Street  
Indianapolis, IN 46225  
317-951-9192

Capital Projects Business Office  
Indiana University  
1800 North Range Road  
Bloomington, IN 47408  
812-855-5294

Bidding documents will be available on **Thursday, February 16, 2012**. Please contact the Eastern Engineering Distribution Department, 9901 Allisonville Road, Fishers, Indiana 46038, Ph. 317-598-0661, [www.iuplanroom.com](http://www.iuplanroom.com) for deposit and purchase information.

Each bid must be accompanied by a bid security for 5% of the total bid; the contractor’s written drug testing program, which must be in full compliance with IC 4-13-18-6; and the contractor’s Minority and Women’s Business Enterprise Participation Plan, advising whether, and if so how, the contractor will utilize minority- and women-owned enterprises as subcontractors or material suppliers on the Project.

The Owner reserves the right to accept or reject any bid and to waive any irregularities in bidding. The Base Bid may be held for a period not to exceed sixty days before awarding Contracts. All Alternate Bids may be held for a period not to exceed ninety days before award and incorporation into the contract by proper Change Directive.

Should a successful Bidder withdraw his bid, or fail to execute a satisfactory Contract within ten days after notice of acceptance of bid, the Owner may declare the Bid Security forfeited as liquidated damages, not as penalty.

A **mandatory** pre-bid meeting is scheduled for **1:00 p.m. local time on February 27, 2012**. All interested parties should assemble at the main entrance to Poplars Building, first floor on the Indiana University Bloomington campus.

The Trustees of Indiana University  
By: MaryFrances McCourt, Treasurer

Poplars Building – Bursar’s Office Renovation  
Indiana University Bloomington  
**IU#20117798**